

**SCOTTISH BORDERS COUNCIL**

**ACTION TRACKER (PUBLIC BUSINESS)**

**SELKIRK COMMON GOOD FUND SUB-COMMITTEE – 2022 onwards**

*Notes:-*

*Items for which no actions are required are not included*

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	DEPARTMENT	RESPONSIBLE OFFICER	OUTCOME
<b>15 February 2023</b>				
2. MONITORING REPORT FOR 9 MONTHS TO 31 DECEMBER 2022 AND PROPOSED BUDGET FOR FINANCIAL YEAR 2023/24	Paragraph 2: Ms Douglas undertook to investigate the status of the old fire station and provide a response at a future meeting	Finance	Suzy Douglas	
3. SELKIRK HILL MANAGEMENT GROUP	3. DECISION - AGREED- (a) to pay the £10,000 maintenance grant to the Selkirk Hill Management Group for 2022;	Democratic Services	Declan Hall	Email sent to Business Support requesting payment. Payment made 16/03/23
	3 DECISION – AGREED (b) - that the Solicitor would draw up a five year agreement for the payment of the grant for the subsequent five years	Legal	Jane Webster	Minute of agreement drafted, finalisation required
4. APPLICATION FOR FINANCIAL ASSISTANCE	4. DECISION – AGREED (a) to approve the grant of £9,995 to Selkirk Means Business Ltd subject to the receipt of:  (I) satisfactorily completed Data Protection Impact Assessment by Scottish Borders Council’s Legal Department;  (II) corrected and updated documentation related to the system, and  (iii) evidence of permission from all of the property owners, including Scottish Borders Council, where CCTV would be hosted.	Legal		Funds released end of March 2023
<b>7 DECEMBER 2022</b>				

4. SELKIRK REGENERATION	Para 4 – DECISION - AGREED that the Solicitor would write a formal letter to Selkirk Regeneration which would provide notification of the approval in principle and outline the appropriate legal conditions that the approval was subject to.	Legal	Jane Webster	Letter issued 28/2/23
5 URGENT BUSINESS	Para 5.1 – DECISION - AGREED a discussion on the Selkirk Hill Management Group Maintenance fee would take place at the next meeting of the Selkirk Common Good Fund Sub-Committee	Democratic Services	Declan Hall	Item on the agenda of the meeting held on 15 February 2023
<b>15 SEPTEMBER 2022</b>				
1. CONSULTATION ON HERITABLE AND MOVEABLE ASSET REGISTERS FOR FORMER BURGH OF SELKIRK	Para 1. – DECISION – AGREED (b) to approve the content of the final list of heritable and moveable property assets held by the Council within the former Burgh of Selkirk, as set out in Appendix 2 to the report, amended to include the Library, the Governor’s House and the Municipal Buildings as Other Assets Of Note; and	Legal	Hannah Macleod	Council agreed at its meeting held on 29 September 2022 to approve the contents of the list, and publish the Common Good Register
<b>31 AUGUST 2022</b>				
1. FINANCIAL ASSISTANCE	Para 4.1 – DECISION – AGREED to grant to Selkirk Musical Theatre Company the total sum requested of £1,500.	Democratic Services	Declan Hall	Payment email sent to Business Support
2. SHAWBURN TOLL AND EMBANKMENT	Para 5. – DECISION – AGREED that the Estates Strategy Manager would instruct the Parks Department of Scottish Borders Council to carry out works to tidy up the ground and shrubbery at Shawbank Toll and Embankment prior to the Common Riding Event of 2023	Estates	Norrie Curtis	Tricia Hall has advised that the action has been completed.
<b>15 JUNE 2022</b>				
2. MINUTE	Para 2.2- DECISION – AGREED Ms Webster, Solicitor raise the matter of insurance for artefacts with the Principal Solicitor and report back to a future meeting	Legal	Jane Webster	Hannah Macleod left SBC, matters outstanding.
	Para 2.3 - DECISION - Ms Hill, Estates Surveyor contact the Lease holder of the Court House Coffee shop to ascertain whether the lease was	Estates	Tricia Hill	2.3 – court house lease discussed at special meeting held

	to be terminated and report back to the next meeting			on 14 November 2022.